



workforce **TAG**

Sharing Your Grant Story: What Are Data Sources and How Can Your Team Use Them Effectively

Thompson Grant Webinars
May 25, 2021

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What is a Grant Dashboard?

- ✓ How to tell your grant story
- ✓ Define dashboard – what are your sources?
- ✓ Why are requirements different Ex: Federal vs Foundation?
- ✓ Required dashboards vs selective design

A **dashboard** is a type of graphical user interface which often provides at-a-glance views of key performance indicators (KPIs) relevant to a particular objective or business process. In other usage, "dashboard" is another name for "progress report" or "report" and considered a form of data visualization.

Wikipedia

Foundation Grant Recommended Requirements

- ✓ Need for scarce grant dollars continue to grow and consequences of these activities
- ✓ Consider reporting and dissemination important – both summary and detailed reports
- ✓ Use oral reporting opportunities
- ✓ Track impact of the evaluation
- ✓ Obtain information that shows you are learning from the evaluation activities.

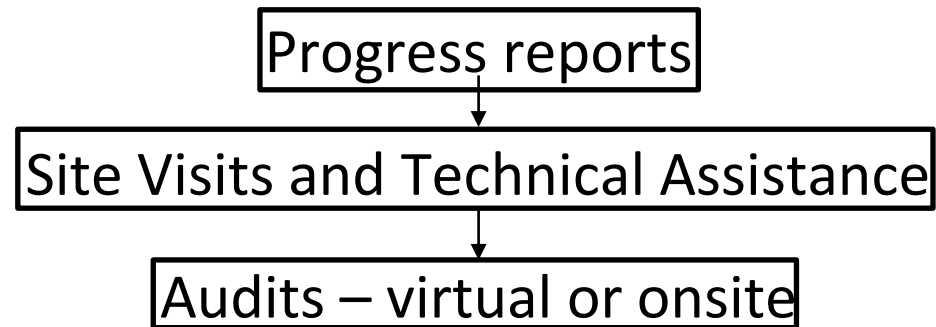
[35 Keys to Effective Evaluation | Council on Foundations \(cof.org\)](#)

Federal Grant Requirements

- ✓ Reporting guided by the Federal Funding Accountability and Transparency Act (FFATA 2006)
- ✓ Prime awardee files progress reports
- ✓ Sub-recipients data to prime awardee
- ✓ Prime awardee submits required data to FSRS (FFATA Sub-award reporting system)
- ✓ Federal grant-making agencies publish program data on [Government Spending Open Data | USAspending](#)
- ✓ DOL (Department of Labor) examples provided

Federal Grant Requirements

- ✓ Reporting will include one or all of the following:



- ✓ Standard grant reporting forms may be required
- ✓ Visit the Grants.gov website for more information
- ✓ [Grant Reporting | GRANTS.GOV](#)

Federal DOL Example – QPR or Quarterly Performance Report

Report Awaiting Grantee Certification as of 05/15/2019

ETA Form No. 9166
Expiration: 3/31/2016

Performance Items		Previous Quarter (A)	Current Quarter (B)	Cumulative Grant-to-Date (C)
A. GRANTEE IDENTIFYING INFORMATION				
1. Grantee Name: DENVER, CITY AND COUNTY OF				
2. Grant Number: HG-26659-15-60-A-8				
3. Program/Project Name: H1-B READY TO WORK PARTNERSHIP GRANTS				
4. Grantee Address:				
City:		State:	Zip Code:	
5. Report Quarter End Date: 03/31/2019				
6. Report Due Date: 05/15/2019				
B. GRANT SUMMARY INFORMATION				
1. Total Exiters		64	67	613
2. Total Participants Served		121	61	674
3. New Participants Served		28	7	674
C. PARTICIPANT SUMMARY INFORMATION				
Gender	1a. Male	17	6	510
	1b. Female	11	1	164
Ethnicity	2a. Hispanic/Latino	1	1	70
	2b. American Indian or Alaska Native	1	1	17
Race	2c. Asian	5	0	35
	2d. Black or African American	2	1	72
	2e. Native Hawaiian or Other Pacific Islander	0	0	4
	2f. White	17	5	488
	2g. More Than One Race	1	0	20
Other Demographics	3a. Eligible Veterans	2	0	124
	3b. Individuals with a Disability	2	0	50
	3d. Incumbent Workers	4	2	59
	3e. Unemployed Individuals	0	0	0
Education Level	3g. Long-term Unemployed	24	5	615
	4a. High School Graduate or Equivalent	3	0	53
	4b. 1-4 Years or More of College, or Full-time Technical or Vocational School	4	1	71
	4b.i Postsecondary Education Certificate or Diploma (non-degree)	0	1	1
	4c. Associates Diploma or Degree	2	1	49
Services	4d. Bachelor's Degree or Equivalent	13	4	308
	4e. Advanced Degree Beyond Bachelor's	6	0	192
	5a. Received Case Management Services	79	11	635
	5b. Received Assessment Services	32	8	655
	5c. Received Supportive Services	13	1	180
	5d. Received Specialized Participant Service	40	0	256
	5e. Participated in Work Experience	1	1	37

Federal DOL Example – QNR or Quarterly Narrative Report

Grantee:
Report Quarter End Date:

DENVER, CITY AND COUNTY OF
03/31/2019

[Narrative Definitions](#)

[Items marked with * are required to certify report](#)

Report Certified on 05/15/2019 10:15PM

Narrative Data

H-1B Ready to Work Grantees will provide a Quarterly Narrative Report (QNR), a narrative style account of performance activities that occurred during the reporting quarter. This report provides ETA information on program activities including information that can't be easily captured using data alone.

To submit your QNR, copy and paste the content of each section of the narrative report into the corresponding fields and then click the Submit button at the bottom of this page.

Items marked with an asterisk (*) are required fields. All required fields must be completed before a Quarterly Narrative Report (QNR) can be submitted and certified.

Summary of Grant
Activities: *

TEC-P final enrollments at 674 exceeded 593 target. Most metrics were exceeded or achieved including 2 intensive services goals. Completed trainings were higher % then employed since there was opportunity & extra funds to provide trainings to participants which would successfully set them up for employment after March 31. 47 IW retained or advanced to new position. Spending goals have been achieved. Report synopsis included for full overview on successes & sustainable activities. Denver has been selected by DOL for case study site visit later this summer. Overall, significant new employer partnerships & regionalism were developed and/or strengthened by the grant. ADW: Through this reporting quarter, Arapahoe/Douglas Works has 119 participants enrolled with 118 participants in or received training services. To date: 55 training completions with documented completions, 60 participants completed training and obtained an industry credential and one participant completed an OJT for a total of 116 training completions. Arapahoe/Douglas Works has 85 placements to date with an average hourly wage of \$34.11. WfBC has enrolled 15 customers into the grant this quarter. There were seven apprenticeships, 13 IW, two internships, and 16 OC's active during this quarter, total of 117 participants. These clients are participating in occupational skills training activities and WBL activities. IWT partnerships with Boulder County & CoorsTek continue. Tri: Enrolled 138 participants, 114 completed training, 97 employed at average wage \$74,612. 14 IW enrolled & 8 advanced to new position. All relationships with local businesses that have assisted with the TEC-P program have been notified of future opportunities to assist & work

Grant Outcomes - Sharing The Story

Purpose - Revisit your proposal and why



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what was the statement of need?



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What was the statement of need?

What were the expected outcomes and outputs?



Grant Outcomes - Sharing The Story

Purpose - Revisit your proposal and why
What was the statement of need?

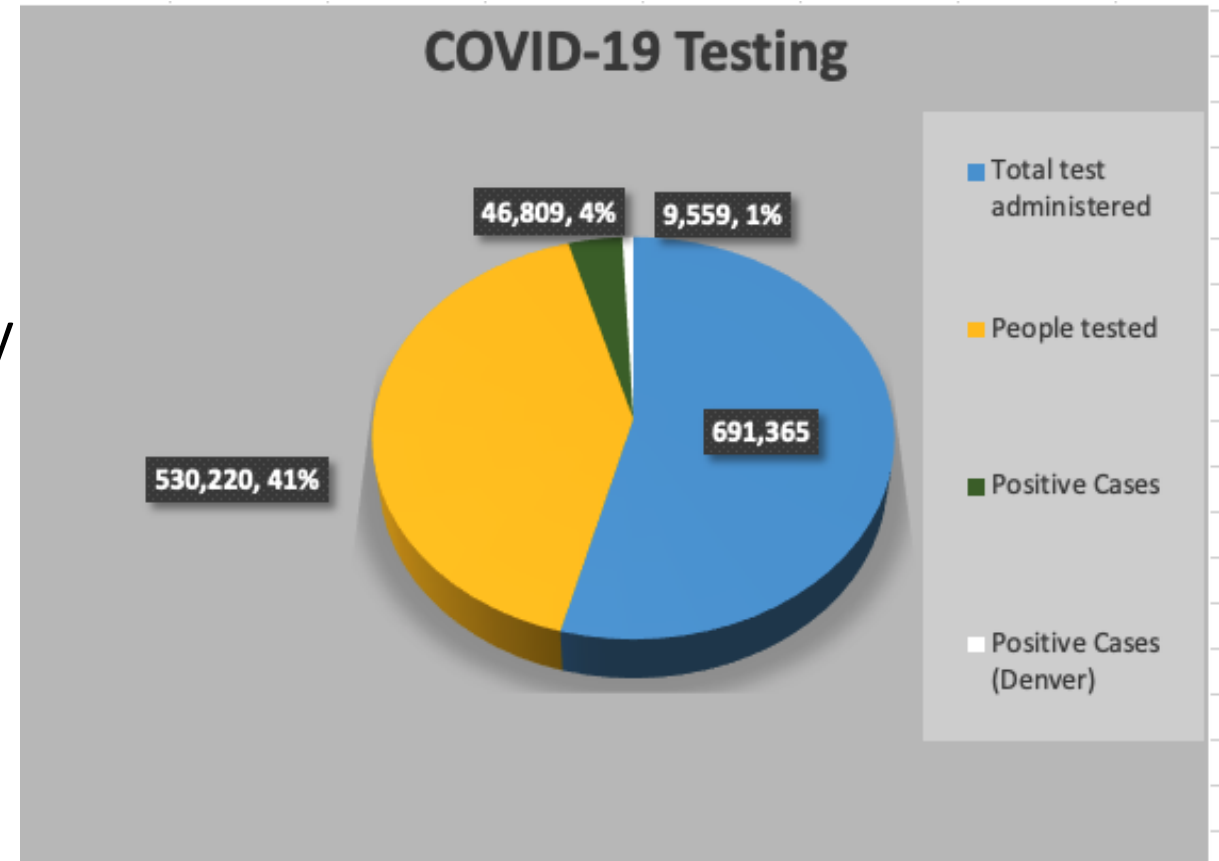
What were the expected outcomes and outputs?

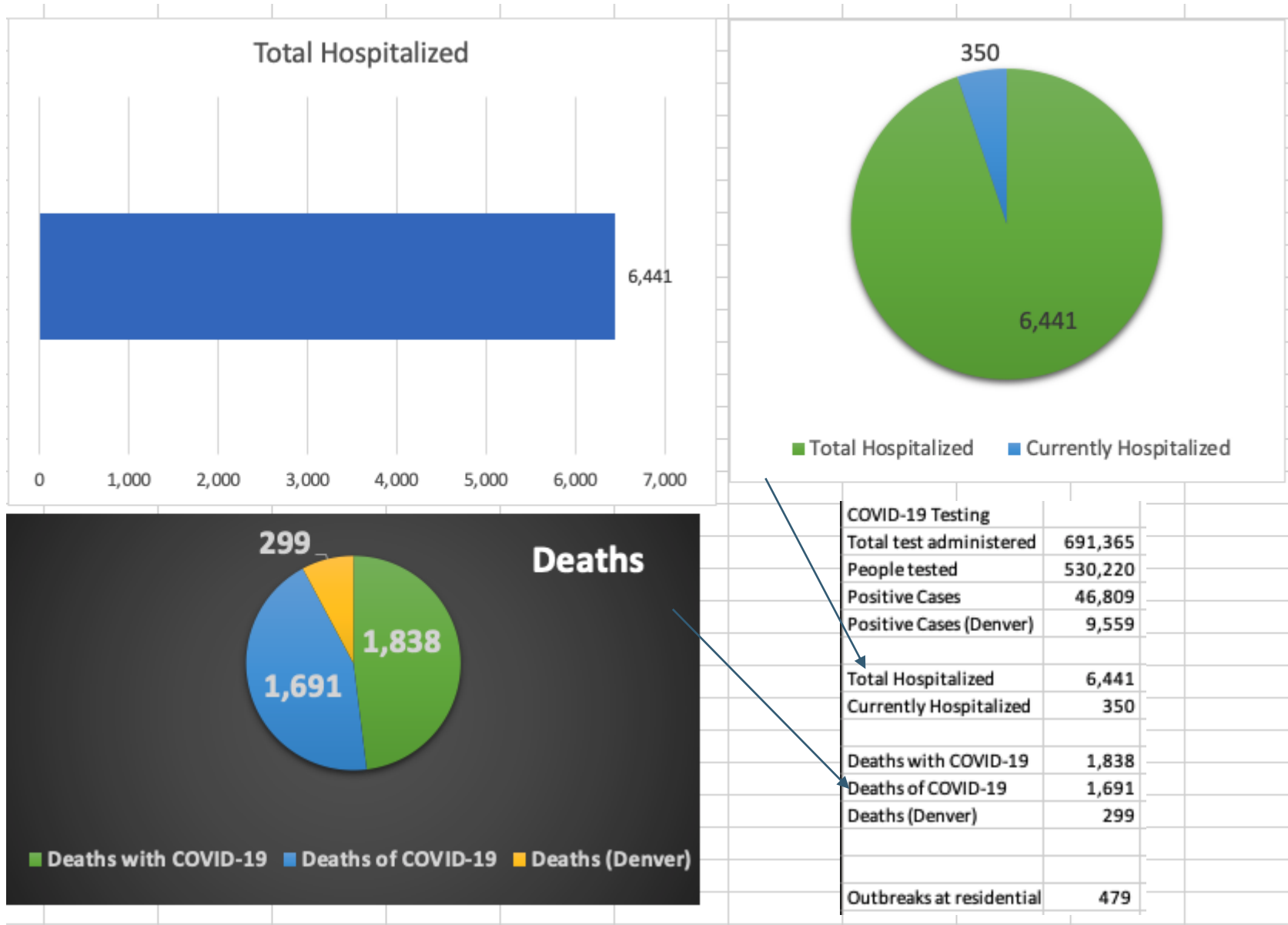
What was your organizational capacity? i.e. staff and partners?



Exploring Grant Operations

- ✓ Data-driven dashboard
- ✓ Will data measure an action or activity
- ✓ Aggregate or individual data
- ✓ Are financials needed?
- ✓ Monthly or quarterly or other
- ✓ Who is your audience
- ✓ What is your story?





Example of a Dashboard

Exploring Grant Operations

Project Workplan Example

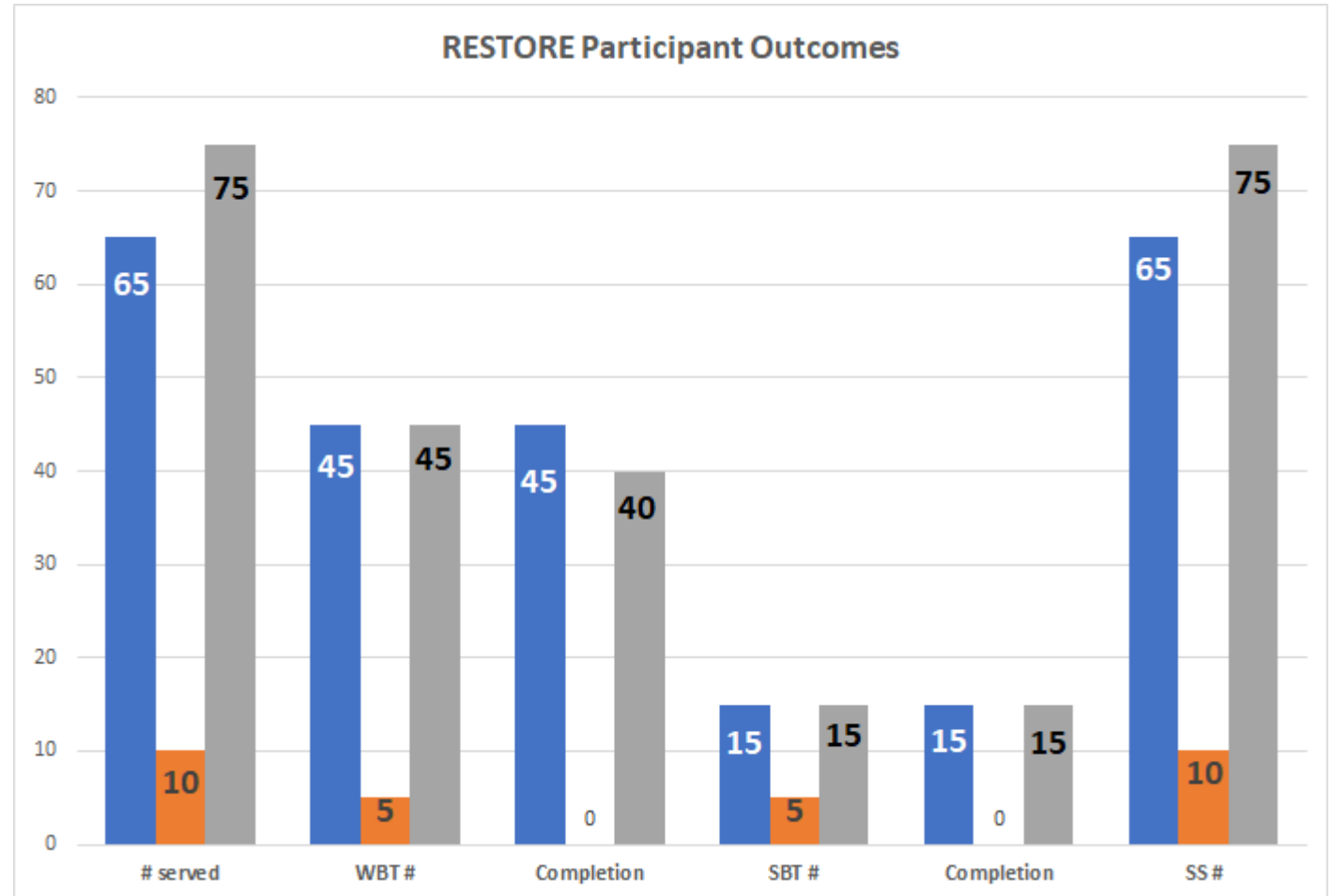
- ✓ Can be a part of select Federal grants, i.e. DOL
- ✓ Tied to metrics yet requires outcomes connected to a process or procedure
- ✓ Can be start-up or metrics related
- ✓ Enhances story for your metrics/data

Activities/Deliverables	Outcome Measures	Target Timeframe	Completion
1. Planning & Launch QA Processes/procedures in place Data tracking/reports established Staff/partner training complete Employer partner launch	Org Chart Signed Contracts Operations Manual Outreach Plan Outcomes Report Partnership Launch	Q1-Q2	Q2 <input type="text"/>
2. Participant Services WRAP training cohort completed WBT Completed Support Services delivered	Participant Services Cohort Completion 65 Enrollments 65 Employed	Q3-Q6	Q7
3. Sector Development Advisory Committee established WBT job match P4 Mentorship-participant match	Sector meeting outcomes # Mentorship participants	Q3-Q10	Q10
4. Reports & Compliance Quarterly DOL report Data dashboard Final grant report	DOL quarterly reports submitted Partner dashboard	Q3-Q10	Q10
5. Final 12 month follow-up Sustainable promising practices Focus groups held	Employer initiatives Partnership initiatives Participant focus groups updates	Q3-Q10	Q10

Blended Dashboard

When you need more information to tell the story

- ✓ 115% of target served
- ✓ 89% target completions as participants gained employment during training
- ✓ All participants received non-training services
- ✓ SBT is targeted skills-based training for Peer Support Specialist or WRAP

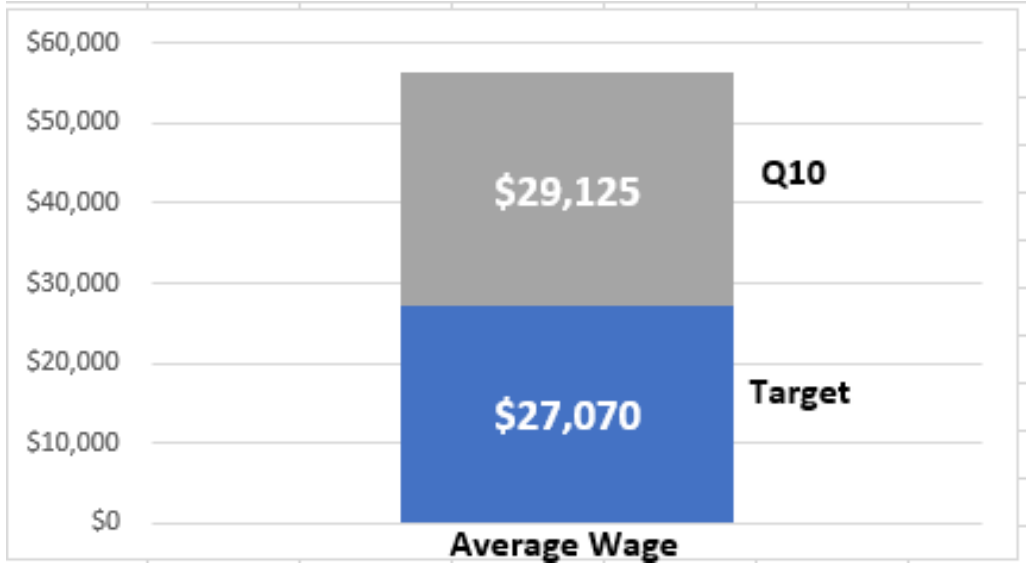
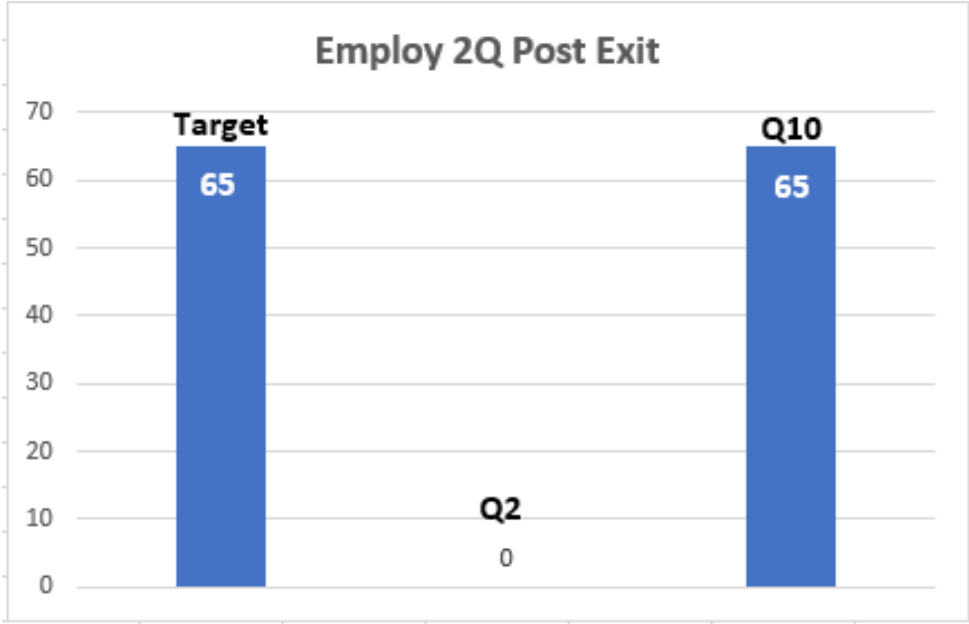


Raw Data

RESTORE Budget							
Class Category	Target 4Q	Actual 4Q	Target 6Q	Actual 6Q	Total Budget	Actual Spent	Actual % Unspent
PERSONNEL	\$80,845.06	\$75,500.00	\$48,499.95	\$53,845.00	\$129,345.02	\$129,345.00	0.00%
FRINGE BENEFITS	\$25,061.97	\$23,405.00	\$15,034.99	\$16,692.00	\$40,096.96	\$40,097.00	0.00%
TRAVEL	\$360.00	\$360.00	\$240.00	\$240.00	\$600.00	\$600.00	0.00%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
SUPPLIES	\$200.85	\$290.00	\$139.44	\$43.00	\$340.29	\$333.00	2.10%
CONTRACTUAL	\$220,000.00	\$201,000.00	\$80,000.00	\$99,500.00	\$300,000.00	\$300,500.00	-0.20%
CONSTRUCTION	\$ -		\$ -		\$ -	\$ -	NA
OTHER	\$9,271.40	\$9,100.00	\$1,625.00	\$1,796.00	\$10,896.40	\$10,896.00	0.00%
TOTAL DIRECT	\$145,539.38	\$172,116.00	\$335,739.28	\$309,655.00	\$481,278.66	\$481,771.00	-0.10%
INDIRECT (cap at 10%)	\$6,553.94	\$5,070.00	\$10,809.29	\$11,800.00	\$17,363.23	\$16,870.00	2.80%
TOTAL	\$152,093.31	\$177,861.00	\$346,548.57	\$321,455.00	\$498,641.88	\$498,641.00	0.00%

Dashboard Simplified

- ✓ Final closeout participants retained employment
- ✓ Average wage exceeded goal by \$2055 or 7.6%



Infographic Dashboard

- ✓ Larger scale project story
- ✓ Great for final report
- ✓ Key outcomes shared
- ✓ Relevant for audience
- ✓ Easy review
- ✓ Publisher based

TEC-P BY THE NUMBERS

Results of the USDOL Ready to Work Grant 2014-2019

SIX
regions

COLLABORATION BETWEEN SIX
WORKFORCE REGIONS

Arapahoe/Douglas, Boulder, Denver, Jefferson, Larimer, Mesa

\$6.172
million

AWARDED IN FUNDING

674

people served

29% veterans, 24% women, 33% minority,
30% over the age of 55

542
trained

59
upskilled
incumbent workers

329
credentialed

☑ 48% trained in software development, IT project management, cyber security, network administration

☑ Most upskilled employees trained as production managers, computer systems analysts, industrial/manufacturing engineers, and aerospace engineers

440
people employed

\$78,547
average wage

☑ 45% in occupations such as computer user support specialist, computer systems analyst, computer system engineer
☑ 35% in occupations such as IT project manager, data/web administrator, network systems administrator, software developer, and systems software developers

A special thanks to the following companies that lead our Advisory Board and Sector Partnerships; HOMEADVISOR, PAIRIN, TECHTONIC GROUP, and ZAYO

Grant Outcomes – Sharing The Story

- ✓ Know your grant proposal and sub-recipients
- ✓ Know your awardee required outcomes
- ✓ Know your ability to be sustainable (for reporting purposes)
- ✓ Know your full audience



workforce **TAG**

Q & A Session

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